

Office of Science
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Appointment as adjunct professor or visiting professor at the Faculty of Science

Criteria for appointment as adjunct professor

An adjunct professor at Stockholm University should according to the *Rules of Employment for the Recruitment and Promotion of Teachers at Stockholm University, AOSU*, have demonstrated both research and teaching skills. In order to be appointed as an adjunct professor at the Faculty of Science, the candidate should be qualified to be an associate professor or otherwise meet the corresponding research and teaching qualifications. It should be clear that the candidate will contribute specific expertise within the department's scientific discipline, or applications thereof. In addition, the candidate should be an active researcher and have experience of supervision in second- or third-cycle programmes. The adjunct professor should be involved in education at the department associated with the position. This involvement should primarily entail supervision in second- and/or third-cycle programmes, but also lectures in the adjunct professor's area of expertise.

Appointment procedure for adjunct professors

An adjunct teacher should have a main occupation outside higher education. According to the Higher Education Ordinance, HEO, the total period of employment may not exceed 12 years.

A proposal regarding the appointment of an adjunct professor should be submitted to the faculty board by the department. The proposal should contain a motivation, a description of the position and the subject area, and suggestions for external experts. A written agreement on the terms of employment between the University (the Department), the principal employer and the candidate should be included in the basis for the decision. The agreement should specify that the employer allows NN to work X % at the department. The most common is 20 % and that NN's employer pays the salary. NN is then employed at SU with a salary of 0 SEK.

The adjunct professor's skills and expertise should be reviewed by external experts unless this is deemed unnecessary. The Faculty's appointments committee will determine whether a review is necessary. The Deputy Dean will decide on the review. The appointment committee will submit a request for appointment to the Deputy Dean. The adjunct professor will be appointed by the Vice-Chancellor at the request of the Deputy Dean.

Board of Science



Criteria and appointment procedure for visiting professors

The purpose of appointing a visiting professor is to tie a person with special expertise to the University for a limited period of time. Under normal circumstances, a visiting professor is a person from another university.

In order to be appointed as a visiting professor, the applicant must be qualified as a professor according to the criteria adopted in *Rules of Employment for the Recruitment and Promotion of Teachers at Stockholm University, AOSU*. According to the Higher Education Ordinance, HEO, the total period of employment may not exceed 5 years.

A proposal regarding the appointment of a visiting professor should be submitted to the faculty board by the department. The proposal should contain a motivation, a description of the position and the subject area, and, if needed, suggestions for external experts and a draft of an appointment decision. A statement from the home university should be included in the basis for the decision.

The visiting professor's skills and expertise should be reviewed by external experts unless this is deemed unnecessary. The Faculty's appointments committee will determine whether a review is necessary. The Deputy Dean will decide on the review. The appointment committee will submit a request for appointment to the Deputy Dean. The visiting professor will be appointed by the Vice-Chancellor at the request of the Deputy Dean.