

Tidsplan:

Nya och reviderade kursplaner ska vara fastställda senast en månad före sista anmälningdag vilket i normalfallet innebär senast 15 mars respektive 15 september.

Dispens kan beviljas av berörd områdesnämnd om särskilda skäl föreligger. Observera att dispens endast ges för enskilda kurser. Vid dispens ska kursplanen vara fastställd senast två månader före kursstart.

Kurser som saknar anmälningstid, endast registrering, ska vara fastställda senast 2 månader före kursstart.

Språk:

Om undervisningsspråket inte är svenska så ska det finnas en engelsk översättning av kursplanen.

Observera att kursplaner bör översättas till engelska

Basinformation i kursplanen (kan inte revideras)

2. Engelsk benämning

Kursnamn på självständigt arbete (examensarbete) ska följa modellen ” *Subject, degree project*”.

11. Behörighet

Standardformulering:

Admission to the course requires knowledge equivalent to...

Universitetskurser anges på följande sätt: *Course name, X credits, (kod).*

Plan (kan revideras utan att ny kurskod behövs)

12. Kursens innehåll

a. The course discusses/explores/deals with/examines/studies”...

If the course consists of multiple course units:

b. The course consists of the following course units:

The following information should be provided for each course unit:

- name (Swe and Eng)
- higher education credits
- description (where applicable)

Degree project, first cycle, X credits, consists of the following course units:

Scientific Method (Vetenskaplighet), 1.5 credits

Project (Projekt), X credits

The disciplinary domain board has decided that Scientific Method, 1.5 credits, should be included in all first-cycle degree projects within the faculty. The advisory committee for undergraduate studies (GB) may grant an exemption from this requirement if they feel that the purpose of the course unit is fulfilled by the admission requirements.

13. Förväntade studieresultat

Upon completion of the course, students are expected to be able to:

3-5 intended learning outcomes are recommended per course, possibly up to 8 for courses worth at least 30 credits or more. If the course is divided into course units, the intended learning outcomes of each course unit should be specified.

	<p>Course unit 1, name, XX credits:</p> <ul style="list-style-type: none"> • • <p>•Course unit 2, name, XX credits:</p> <ul style="list-style-type: none"> • •
14. Undervisning	
	<p><i>Instruction consists of lectures, group instruction, seminars, exercises, project work, field trips and laboratory work. (ta bort det som inte är tillämpbart eller lägg ev. till ytterligare alternativ).</i></p> <p><i>Participation in (fyll i de undervisningsformer som gäller aktuell kurs) and any associated integrated instruction is compulsory. In the event of special circumstances, the examiner may, after consultation with the teacher concerned, grant a student exemption from the obligation to participate in certain compulsory instruction.</i></p> <p>Kursplaner självständiga arbeten/examensarbeten: <i>Students are entitled to a minimum of xx hours of tuition, with individual tuition constituting at least one-third of this time. XX=1 h/1,5 hp.</i></p> <p>Possible consequences regarding supervision for students who do not finish their degree projects in time during the course should be specified here (if not specified, students will receive supervision within reasonable limits until the degree project is finished).</p>
15. Kunskapskontroll och examination	
<p>Hur kursen examineras skrivs in under punkt 15a.</p> <p>This applies to course units that are graded using a two-, three-, or seven-point scale.</p> <p>Course units that are graded using a two- or three-point scale should also be listed in sections 15b and 15d.</p>	<p><i>a. The course is examined as follows: Knowledge assessment takes the form of...</i></p> <p>If a course is fully or partially examined on the basis of a take-home exam, the consequences of not submitting the examination in time should be specified in the syllabus. It should also be specified that the examiner should take special circumstances for the delay into account.</p> <p>Example of wording: <i>The take-home exam will not be graded in case of late submission; however, the examiner should take special circumstances into account.</i></p> <p>If a course is examined in a language other than Swedish (in full or in part), this must be specified in the syllabus. Standardformulering vid osäkra fall: <i>If the instruction is in English, the examination may also be conducted in English.</i></p> <p><i>b. Grades will be set according to a seven-point scale related to the learning objectives of the course:</i> <i>A = Excellent</i> <i>B= Very good</i> <i>C = Good</i> <i>D = Satisfactory</i></p>

E = Adequate

Fx = Fail, some additional work required

F = Fail, much additional work required

The course unit X will be graded according to a two-point scale: Pass (G) or Fail (U). The course unit X will be graded according to a three-point scale: Pass with Distinction (VG), Pass (G) or Fail (U). (Remove as necessary)

c. The grading criteria will be distributed at the beginning of the course.

Example of wording for individual assignment or take-home exam:

Late submission of the individual assignment/take-home exam will have consequences for the final course grade, which are described in more detail in the course's grading criteria.

I kursplaner för självständiga arbeten:

The basic assessment criteria are:

- 1. Understanding of the assigned task*
- 2. Execution of the experiment/field work/theoretical task*
- 3. Knowledge of the theoretical background*
- 4. Interpretation and analysis of results*
- 5. Independence*
- 6. Ability to keep to the agreed timetable for the work*
- 7. Presentation – oral report*
- 8. Presentation – written report*
- 9. Other (if used, this will be specified)*

d. In order to pass the course, students must receive a passing grade on all course units – alternatively, course unit 1, course unit 2, etc. (the name used as examination code in SISU) – and participate in all mandatory instruction (remove as necessary).

If the final grade on a course divided into course units is set by “weighting” the grades from the various course units, the principles for how this is done should be specified in the syllabus. Please note that final grades can be determined in ways other than those described above, for example, through an overall assessment of all examinations in a course. In such cases, the principles for how this is done should be specified in the syllabus.

Example of wording:

The final grade on the course is determined by weighting the grades from all course units, where each grade is weighted in relation to the scope of the course unit.

e. Standard wording:

Students who receive a failing grade on a regular examination are allowed to retake the examination as long as the course is still provided. The number of examination opportunities is not limited. Other mandatory course elements are equated with examinations. A student who has received a passing grade on an examination may not retake the examination to attain a higher grade. A student who has failed the same examination twice is entitled to have another examiner

	<p><i>appointed, unless there are special reasons to the contrary. Such requests should be made to the department board.</i></p> <p><i>The course includes at least two examination opportunities (if necessary: for each course unit) per year when the course is given. At least one examination opportunity will be offered during a year when the course is not given.</i></p> <p>f. Standardformulering I: <i>Students awarded the grade Fx are given the opportunity to improve their grade to E. The examiner decides the supplementary assignments to be performed and the pass mark criteria. The supplementary assignments will take place before the next examination session.</i></p> <p>Standardformulering II: <i>There is no facility to improve the grade Fx to a pass grade in this course.</i></p>
16. Kurslitteratur och övriga läromedel	
	<p>Standard wording I: <i>The course literature is decided by the department board and published on the Department of XX's website at least two months before the start of the course.</i></p> <p>Standard wording II: <i>The course literature is decided by each relevant department board and published on the Department of XX's website at least two months before the start of the course.</i></p> <p>Standardformulering III (för självständigt arbete): <i>The literature is based on scientific publications and reports in the relevant subject area found by students in literature searches and literature distributed by the main tutor and/or assistant tutor.</i></p>
17. Övergångsbestämmelser	
	<p>Standard wording: <i>Students may request that the examination be conducted in accordance with this course plan even after it has ceased to be valid. However, this may not take place more than three times over a two year period after course instruction has ended. Requests must be made to the departmental board. The provision also applies in the case of revisions to the course plan (and the revisions of the course literature).</i></p>
18. Begränsningar	
	<p><i>The course may not be included in examinations in the Faculty of Science, Stockholm University.</i></p> <p><i>The course may not be included in examinations in the main area XXX.</i></p> <p><i>The course may not be included in examinations in combination with courses Course name 1 (XX1111), Course name 2 (XX2222), Course name 3 (XX3333) or equivalent.</i></p>

	<p><i>The course may only be included in examinations in combination with courses Course name 1 (XX1111), Course name 2 (XX2222).</i></p> <p><i>For Bachelor's degrees at the Faculty of Science, Stockholm University, courses classified as introductory courses may normally represent a maximum of 15 credits.</i></p> <p><i>Introductory courses may not be included in a Master's degrees at the Faculty of Science, Stockholm University.</i></p> <p><i>For examinations in the Faculty's main areas, practical work may represent a maximum of 15 ECTS credits.</i></p>
19. Övrigt	
	<p>Standard wording: <i>Instruction is provided by ... (t.ex. institution, myndighet, organisation).</i></p> <p>Gällande kurser vars innehåll delvis utformas tillsammans med samt delvis förmedlas av annan institution eller av icke-institutionsanknuten personal. Standard wording: <i>The course is offered in collaboration with ...</i></p> <p>Gällande kurser vars innehåll till mindre del förmedlas av annan institution eller icke-institutionsanknuten personal. Standard wording: <i>The following is/are involved in the course provision ...</i></p> <p><i>The course is offered as a separate course.</i></p> <p><i>The course is part of the xxx programme.</i></p> <p><i>The course is part of xxx programme but can also be read as a separate course.</i></p>